

Westfield Township Board of Trustees

Regular Meeting

May 7, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.

Roll call: Horner – aye, Schmidt – aye, Likley -aye.

Comments from the floor

- Jim Organ from One Source presented the 2018 Health Insurance Renewal information
 - Aetna proposed an 80% increase in premiums with a \$5,000 deductible
 - MEWA's is a policy that groups small entities for better pricing
 - It was noted that carriers are moving away from the smoker / non-smoker rates.
 - Health Reimbursement Plans (HRA's) work as follows:
 - If the employee does not fully utilize HRA funds they are returned to the Township
 - No-copay at the doctor's visits all part of the deductible.
 - Chief Fletcher stated it takes diligence to get claims processed.
 - Burnham & Flowers manages the plan.
 - A Third Party Administrator automatically collects the Explanation of Benefits (EOBs).
 - If we chose Medical Mutual are the Chief's doctors covered under the new plan? This will be verified.
 - A decision needs to be determined by the next regular meeting on May 21, 2018.
 - There are mandated ACA (Affordable Care Act) fees with every policy.
 - Renewal date is 6/1/2018.
 - New rates are as follows: Evans \$753.76, Fletcher \$1,544.30 monthly = Total \$2,298.06 this is a 15.94% increase over last year. Employment Policy has 20% premium copay.
 - WFRD allocates \$10,000 towards family plan claims and the Township allocates \$5,000 for a single plan. Any unspent funds are returned to the WFRD or Township not the employees.
 - Clarification was given by Organ –
 - Burnham & Flowers - Broker
 - Otarma – Commercial Liability Policy (building, equipment etc.)
 - Once Source - Agent

Minutes to be approved

- **Likley makes a motion** to accept the April 16, 2018 Regular meeting minutes as presented; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.
- **Likley makes a motion** to accept the April 21, 2018 Special meeting minutes as presented; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

Cemetery

Westfield Township Board of Trustees

- Trustee Horner is researching adequate language addressing cremation to be added to the regulations. He may reach out to Mike Lyons for language examples.

Road Report

Horner makes a motion to accept Resolution 2018-09 for an Emergency Closure of Ballash Road (TR85) for an undetermined period due to the failure of Bridge #9. Closure is for the safety of the public; seconded by Likley. Roll call: Schmidt – aye. Likley – aye, Horner – aye. The motion passes.

- Ballash Road will be closed for approximately 3 weeks. Since the culvert is over 10' wide on Ballash Road, the County is responsible for repairs.
- The approved roads contract with Sarver Paving has been received back from the Medina County Prosecutor's office and signed by the Trustees.
- 7 Westfield Township signs were installed replacing faded signs. More signs have been ordered.
- Roads Supervisor Evans provided the Trustees with historical information from 1975 regarding the Fire District.

Zoning

- 7 permits were issued – 4 new houses, 2 pools & 1 deck
- 1 violation Inquiry – Ballash Road
- Public Hearing Map Update and Amendments May 9th at 6:30 PM –
 - Planning Services & Commission Voted to approve on April 4th
 - Deer Pass site plan will be reviewed with the request to add a restaurant to their club house.
- Next regular meeting May 16th at 6:30 PM – Tabling the on-going review of “606.A.29 Plan Developments” and related “807 Site Plan Review” procedures is being considered. If funds come available for a consultant then it will be reconsidered. Grant funding has been cut from the County Commissioners.
- Kratzer hearing was held on April 4, 2018 for the application of a Use Variance.
 - Use variance denied: Lack of Evidence was the reason.
 - Notice of Appeal has been received from Kratzer's attorney
- McDonald's façade updates has been approved – interior renovations, façade and signage update does not require a zoning certificate based on information received. However, new or additional signage would require a review.
- TA needs a letter stating a Zoning Certificate is not needed for the Cell Tower/Pole in the right of way. It is requested the Trustees be copied on Mike Lyons response.
- Non-conforming lot inquiry at 8920 Friendsville Road – it's only a .5 acre lot and there is a question if the lot is buildable.
- An Area Variance is expected for a non-conforming lot at Kennard/Lake Road.
- 4 housing permits issued were in Westfield Lakes – a question as to whether they are model home or sold homes was asked. It was undetermined at this time. No slabs have been constructed to date.

Westfield Township Board of Trustees

- There are small issues with regard to calculating the permit fee. A procedure will need to be established to simplify the process.
- Ryan Homes – Westfield Lakes builder is currently not staking the lots. Zoning Inspector Sims will monitor for issues.
- A reminder to all involved the funds received for permits need to be deposited within the proper period per the audit.

Fire

- Levy committee went door to door to get the word out to the community prior to the May 8th voting date. Response was favorable.

Old Business

- Recycle Center – Medina County Health Department & County Commissioners held a meeting May 1st. Trustee Likley was unable to attend. Appliance round up is scheduled for May 14 – 19th.
 - First Energy offers a program from time to time to pick up old appliances
- A survey to find dates acceptable for a meeting with ODOT has been received by the Trustees for Wednesdays & Thursdays between June – August. The deadline to complete is May 11, 2018.
- Hall Rentals
 - May 28 – 10 AM – 4 PM – Evans to Open
- Spectrum Franchising Revenue – no updates.

New Business

- Grand Marshal for the Memorial Day parade – Nancy Powell from Westfield Center will arrange.
- Township awards – no updates.
- Board of Election expenses Medina County Auditor – Whether there is an elected position or ballot issue there is fee charged and the township has the obligation to pay. \$1,489 was paid in the last election.
- In reviewing the Block Grant requirements it appears there is no opportunity for the Township to be eligible.
- Trustee Schmidt & Road Supervisor Evans attended the Village of Gloria Glens meeting last week:
 - They were not welcomed to the meeting and it was expressed that Westfield Trustees does not support the annexation request.
 - The annexation request is being made solely to participate in Lafayette's Fire Department.
 - Gloria Glens is not willing to sign that no other annexation will be sought regarding Westfield Lakes or other properties.
 - County Commissioners are meeting on May 29th and a second letter of non-support from the Westfield Board of Trustees will be sent however the Commissioners will likely support the annexation.

Westfield Township Board of Trustees

- This annexation is believed to be a financial burden for Gloria Glens residents.
 - Michelson stated that GG residents will need to vote whether to join Lafayette Fire.
 - Fire district compliance will be scrutinized.
- No further action will be taken at this time.
- Trustee Horner attended the Medina County Township Association meeting. He learned of funds available for signage & hardware. This is a program the Township has participated in previously.
 - The next meeting is May 17th in Hinckley with presentations by the County & State Auditors.

Announcements

- May 21, 2018 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$18,831.57 as submitted; seconded by Horner. Roll call: Horner– aye, Schmidt – aye, Likley – aye. The motion passes.

- Steve Tressler – \$45.00 – Back flow testing
- Medina County Court Reporters - \$461.00 – Kratzer Hearing transcript

Fund Status

- \$450,547.18 Checking
- \$100,539.26 CD

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status
- Receipt Listing – a note of receipt origin would be helpful per the Trustees

Correspondence

- Otarma renewal questionnaire received – Evans & Fletcher to review.
- Signatures are needed on the BZA Special Meeting minutes.
- Kratzer's Notice of Appeal has been received by F.O. Haendiges and Zoning Secretary Porter.
 - Let the record show that the Kratzer hearing transcript is not a public document.

Westfield Township Board of Trustees

Likley makes a motion to adjourn at 9:10 PM; seconded by Horner. All said aye.

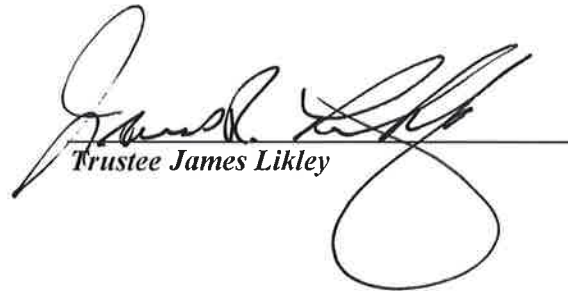
Respectfully submitted by:

Michelle English

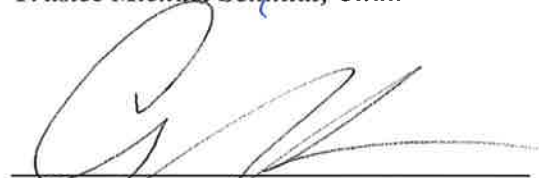
Date approved:



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner